Sample quotation · Inspection & FAT · China

Scope and fee

12 × 1.8 t mini excavators, inspected at the supplier's yard before balance payment and loading.

Client
[Client company]
[Client contact]

Reference
SAMPLE-FEE

Date
[Issue date]

Valid until
[Validity date]

Service
Pre-shipment inspection (PSI)

Location
[Factory location]

Assignment profile
One mechanical inspection engineer, construction machinery, from the Sinospect Ningbo team

On-site time
One day on site, all 12 units. Date fixed on booking; factory readiness confirmed 2 working days before

What is included

- Acceptance criteria sent to the factory in English and Chinese before the visit, so known issues (engine plate, CE paperwork, fuel level) are fixed beforehand
- Serial and configuration check on every unit: plates, hour meter, canopy, tracks, bucket, auxiliary hydraulics, decals, CE plate, against your PI and specification
- Function test on every unit: cold start, 15-minute run, full hydraulic cycle, travel and slew, auxiliary circuit, leak check after warm-up
- Documentation: CE Declaration of Conformity per serial, English manuals, keys, tool kits and attachments counted
- Packing, marking and loading readiness; findings agreed with the factory on site, each with an owner and closure date

Deliverables

- Same-day flash summary with photographs, so a balance payment tied to the inspection is not held up
- Formal report within 2 working days: serial table, configuration check, pass/fail grid and photo evidence per unit
- Findings register (Major/Minor) with supplier response, owner and closure date
- Release recommendation per unit (release, release with conditions, or hold), prepared by the inspector and reviewed by the Sinospect quality desk. A sample report is attached so you can see the format before booking

Fee

USD 590 all-in

One inspector-day at the engineer rate, as every unit is function-tested: travel within China, local transport and reporting included.

Optional

Container-loading supervision at dispatch: USD 350 per visit, a separate inspector-day at the basic rate; recommended, as fuel level and lashing are checked as the units go in. Re-inspection of a held unit: same basis, or by live video if the factory agrees.

Terms	50% on booking, 50% on delivery of the report. Bank transfer to Sinospect Industrial Company Limited or secure card link (Stripe). No VAT; bank charges for the payer.
Exclusions	Laboratory tests, NDT and load testing; customs, duties and third-party fees; a second location; loading supervision unless the option is taken; rectification at the factory, which stays the supplier's obligation.

Next step. Reply **"confirmed"** with the factory contact (name, phone, address) and the week the units will be ready. We book the date and send the acceptance criteria to the factory, in English and Chinese, within 2 working days.

[Signature placeholder]

Reviewed by: Sinospect quality desk